**Title:** (One sentence title of the activity)

**Summary:** (2-3 sentences giving an overview of the activity)

**Goal:** (What is the goal or intended outcome of the activity)

**Preparation:** (Detailed description of 1-5 paragraphs outlining what needs to be done prior to activity. Include details of materials to be obtained and detailed sample preparation [if appropriate])

**Budget:** (Approximate budget with details given as to where the money is to be spent)

**Discussion:** (Discussion of outcomes, include estimated time needed to dedicate to activity)

**Resources:** (links or citation to additional resources that the potential adoptee of this activity can use)